

INSTRUCTIONS FOR COMPLETING THE APPLICATION FOR AFFILIATION



Including Application Fee Schedule



Featuring **NaProTECHNOLOGY**

INSTRUCTIONS FOR COMPLETING THE APPLICATION FOR AFFILIATION

Introduction

FertilityCare™ Centers of America, Inc. is a non-profit organization which has been established for the primary purpose of promoting the **CREIGHTON MODEL FertilityCare™ System** and the new reproductive science of **NaProTECHNOLOGY®**. The Saint Paul VI Institute for the Study of Human Reproduction is the owner of the terminology “**FertilityCare™**” and “**NaProTECHNOLOGY.**”

The purpose of establishing this national organization is to unite **CREIGHTON MODEL Services** nationwide and worldwide under one general identifiable name, “**FertilityCare™**.” In this way, **CREIGHTON MODEL** services can be identified by their name, and their unique services can be properly promoted.

The concepts of **FertilityCare™ Centers of America** were discussed in detail over a number of years at the annual meetings of the American Academy of Fertility Care Professionals (formerly American Academy of Natural Family Planning). The organization, along with its sister organizations **FertilityCare™ Centers International** and *Love and Life Unlimited™*, were formally incorporated in July 1999.

As a summary to why it has been determined that such a move is necessary at this time, the following points have been advanced:

- The **CREIGHTON MODEL FertilityCare™ System** (CrMS) is unique in its field. There is no other system with its capability.
- CrMS has never been a system of only avoiding pregnancy.
- The system teaches couples how to achieve pregnancy as well as avoid pregnancy.
- It teaches men and women an *appreciation* and understanding of their fertility.
- CrMS is a system that can be used to monitor and maintain procreative and gynecologic health.
- The new reproductive science of **NaProTECHNOLOGY®** was developed as a result of the research that has been done on CrMS. **NaProTECHNOLOGY®** cannot be done without charting CrMS.
- CrMS is medically and educationally standardized, making the observation of its biological markers medically significant.
- It is a system – not a method – and because of that, it is highly versatile.

- CrMS teaches about **focused intercourse** and not abstinence. It distinguishes between genital and sexual contact, and it helps couples discover what John Paul II called the “**Inner Soul of Human Sexuality**.” Furthermore, the system embraces Saint John Paul II’s concept expressed in his “Theology of the Body.”
- The system is imminently marketable if we are able to bring the services under one common identity.
- A considerable amount of research has been done to support this move among **CREIGHTON MODEL** teachers and nationally recognized repositioning experts.

By receipt of this application, you may begin the process for which **formal affiliation** can take place. Affiliation will allow you to use a name which must contain the term “**FertilityCare™**” as a part of your center name recognition in your local area. In addition, with the appropriate arrangement of a **CREIGHTON MODEL** Medical Consultant to be associated with your center, it will also allow your **FertilityCare™** Center to “Feature **NaProTECHNOLOGY®**.” Such a statement could appear on your letterhead or on business cards, etc. The terminology “Features **NaProTECHNOLOGY®**” is solely for advertising or marketing purposes.

All **FertilityCare™** Centers will require a **CREIGHTON MODEL Practitioner** as a Responsible Practitioner within the administration of the Center for the quality control of **CREIGHTON MODEL** services. It is necessary for the Responsible Practitioner to be **certified** through the Academy of FertilityCare Professionals (AAFPCP) within three years of passing the Final Practitioner Certificate Examination. These services must meet the standards that are presented to new teachers of the **CREIGHTON MODEL System for AAFPCP service programs**. Thus, for example, **CREIGHTON MODEL** Medical Consultants who are not Practitioners cannot, by themselves, set up a **FertilityCare™** Center. Such Medical Consultants could be the driving force behind a **FertilityCare™** Center, but they must have **at least one CREIGHTON MODEL Practitioner** who will assume the responsibility of maintaining the quality and the standards of the **FertilityCare™** services themselves. The individual physician will be responsible for the medical portion of the program under the concepts of **NaProTECHNOLOGY®**.

Those individuals who are currently in a **CREIGHTON MODEL** Education Program are **not eligible** for affiliation until they have satisfactorily completed their course work. During the course of their training, **preparations can be made**, however, for such affiliation in anticipation of the completion of their program.

GUIDELINES FOR NAMING FCCA AFFILIATES

Each individual FCCA affiliate will be given a certain amount of freedom in choosing their center name. However, this must include the term “**FertilityCare™**” in that name. **This is mandatory in order to identify the center's affiliation with FertilityCare™ Centers of America, Inc.**

ACCEPTABLE CENTER NAMES

Center names are encouraged to reflect an orientation to:

- professionalism
- service
- mission
- allied health

UNACCEPTABLE CENTER NAMES

- Proposed center names may not include personal names or initials, trademarked names, city names, or the word “Natural”.
- A non-English name must include the translation on the application form.
- The applicant must also include the rationale behind the center's chosen name and what the applicant wishes to convey with the center's name on the application form.

PROPOSED GEOGRAPHIC CENTER NAMES, RULES, AND GUIDELINES

State Names

- No state name in entirety can be used.
- No duplicate names within a state will be approved.

City Names: It is important to avoid granting city-wide authority where there could be multiple centers.

- With limited exceptions, centers named solely after a city with no qualification will not be approved. A center named after a city that is qualified by identifying a section or area of such city will be considered.
- A center named solely after a city may be approved if the population is under 100,000.

APPROVAL AND PROTECTION OF CENTER NAMES

- Proposed names will be submitted for final approval to the Board of Directors of **FertilityCare™ Centers of America.**
- The use of the term “**FertilityCare™**” will be limited to Responsible Practitioners who are certified (CFCP) or in the process of becoming certified with AAFCP. In other words, **it will represent only Creighton Model Services.**

A **FertilityCare™** Center can either “feature **NaProTECHNOLOGY®**” or simply provide **CREIGHTON MODEL FertilityCare™ Services** (without the associated medical component). However, in order to “feature **NaProTECHNOLOGY®**,” the individual center must have a signed “**NaProTECHNOLOGY Collaborative Agreement**” for each **Physician (Nurse Practitioner, Physician Assistant, or Nurse Midwife)** who may be participating as a Medical Consultant for their center. These agreements will then be reviewed by **FertilityCare™ Centers of America**, and approval will be given. If you do not have Medical Consultants locally available, you could select a physician who might be some distance from your center if that Medical Consultant would be willing to assist you, even by long distance. In that regard, the physicians of the **Saint Paul VI Institute for the Study of Human Reproduction** could also serve as a **NaProTECHNOLOGY** collaborator for your center. In fact, they could be collaborators with other local Medical Consultants. The Institute is not trying to take work away from any other physicians, but it is trying to see to it that the medical component is as strong as possible.

It is important to complete the **application for affiliation** along with the **NaProTECHNOLOGY Collaborative Agreement** (if applicable), and the Affiliation Agreement must be completed and signed with the affiliation fee enclosed if paying by check. Once this is completed and approved by the FCCA Board of Directors, your affiliation and formal name will be recognized by **FertilityCare™ Centers of America** with a certificate for framing and placing in your center.

Application for Affiliation

- I. In the **Application for Affiliation**, the first item to check is the type of affiliation for your center. There are four types of affiliation:
 - A. **Institutional Affiliation:** This is a **FertilityCare™** Center that will be associated with a formal institution, such as a health care facility, hospital, university, etc.
 - B. **Organizational (Group) Affiliation:** This is a **FertilityCare™** Center which is a free-standing, not-for-profit institution on its own merits.
 - C. **Diocesan Affiliation:** This is a **FertilityCare™** Center that is associated with a Catholic diocese. In such a circumstance, where it is common to offer several models of natural family planning instruction, the designation “**FertilityCare™**” will apply *only* to the **CREIGHTON MODEL** portion of the program.
 - D. **Independent Affiliation:** This would represent a **FertilityCare™** Center that is located in within a physician’s office, for example, or perhaps in some other facility not mentioned above. It could also represent a **FertilityCare™** Center that is run by an individual in a non-incorporated fashion.
- II. In Section II of the application, complete the proposed name of the center as you would like it to read.
- III. If the center’s proposed name is in a foreign language, provide the English translation of the name. Also provide the rationale behind the chosen name and what you wish to convey in the center’s name.
- IV. The number of clients since completion of your Practitioner Program needs to be listed here. If you have been teaching at an existing **FertilityCare™** Center, base your fee on **new clients (women)** since the center’s last renewal. There are two categories of new clients: single women and engaged/married couples. The initial fee will be based on the **total number of women** taught since completion of your Education Program. The fee does increase in the second year of the program, and this will be based upon a sliding fee assessment according to the number of women taught in the previous year (attended the Introductory Session and at least the first Follow-up). The sliding fee assessment amounts to a \$3-4 charge per client. By adding this only in the second year of the Affiliation Agreement, it gives the new Affiliate the time to increase their own program fees sufficiently to cover this cost by the beginning of the second year.
- V. List the number of **CREIGHTON MODEL** Practitioners, Practitioner Interns, Instructors, and Educators that work in your center. You will also need to complete the FCCA Database Form on pages 6-7 which asks for the names of all of your Practitioners/Instructors, their bilingual abilities, their home addresses, and their email addresses.

- VI. A.** Check the appropriate term on the **NaProTECHNOLOGY** Collaboration here.
- B.** Indicate the name(s) of the **CREIGHTON MODEL** Medical Consultant(s) that you will be working with. Each of these **must have** a signed collaborative agreement presented with the application form. In addition, if you have more than three, provide all the same information on a separate sheet of paper.
- VII.** The **NaProTECHNOLOGY** Collaborative Agreement is noted to be enclosed or not enclosed. If more than one person will provide this service, an Agreement is needed for each along with a copy of their certificate of completion from the Medical Consultant Program.
- VIII.** Each **FertilityCare™** Center must have a Responsible Practitioner (RP) who has been formally trained in the **CREIGHTON MODEL System**. The RP will be responsible for maintaining the **CREIGHTON MODEL** standards of the Center identified in the application, and your signature must be placed at the end of the application. In addition, your name, address, telephone, fax, and email should be included. Please check if you are/are not certified by AAFCP. **NOTE:** a copy of the **Certificate (or letter) of Completion** from a CrMS Education Program **must be enclosed**, and the **Education Program Director's Recommendation** form must be forwarded to the director of the program you completed. If you are certified, include a copy of your CFCP certificate.
- IX.** The attestation to the application will allow for the Responsible Practitioner signature to be added, and then any other responsible administrative persons who may be involved in running or operating the **FertilityCare™** Center should also be named with his/her formal position, address, etc., and signature (if applicable).

NaProTECHNOLOGY Collaborative Agreement

The Collaborative Agreement is relatively self-explanatory. It does explain the basic agreement that the individual **CREIGHTON MODEL** Physician (or Nurse Practitioner, Physician Assistant, or Nurse Midwife) must sign to collaborate with a **FertilityCare™** Center. There is no limitation on the number of **FertilityCare™** Centers that a Medical Consultant may be associated with or the number of Medical Consultants who can be associated with an individual center. However, a signed Collaborative Agreement must be present for each collaboration. The Medical Consultants who agree to collaborate do have the right to see the Affiliation Application and Agreement. In order for an MC to sign a Collaborative Agreement, they must be certified by the American Academy of FertilityCare Professionals within three years of their Education Program completion. In addition, the Collaborative Agreement is not an Employment Agreement and should not be interpreted as such.

Affiliation Agreement

In the next section, there is a **formal Affiliation Agreement** in which the name of the **FertilityCare™** Center is entered and the type of affiliation requested is checked. This Affiliation Agreement is made up of **Basic Responsibilities, Basic Philosophical Principles, Basic Educational Principles for Affiliated Centers**, and components of the **Basic Legal Association** (the legal language of the Affiliation Agreement).

This Affiliation Agreement is then properly signed by the Responsible Practitioner and any other responsible administrator for the center. When approved, it will be signed by the President of **FertilityCare™ Centers of America**, Paul Hilgers, J.D., and a copy will be returned to the center for permanent file.

Formal Certificate

When the application is approved, a formal certificate recognizing affiliation with **FertilityCare™ Centers of America** will be issued to the center.

Fees

The fee schedule is attached. FCCA reserves the right to change this fee structure without advance notice.

Signature

The applicant should sign the attestation clause as the Responsible Practitioner. Any other responsible administrative person involved in running or operating the **FertilityCare™** Center should also sign this clause and add the information requested.

Questions

Please contact FCCA with any questions that might arise during this application process.

AFFILIATION FEE SCHEDULE

I. During the first year:

BASE AFFILIATION FEE	
LESS THAN 50 CLIENTS PER YEAR	50 OR MORE CLIENTS PER YEAR
\$50	\$100

II. During subsequent renewals years, your affiliation fee will be the base affiliation fee plus a sliding scale assessment:

IF YOUR NUMBER OF CLIENTS IN THE PREVIOUS YEAR IS	BASE AFFILIATION FEE	+	SLIDING SCALE FEE ASSESSMENT	=	TOTAL AFFILIATION FEE
1 - 12	\$ 50	+	\$ 15	=	\$ 65
13 - 25	\$ 50	+	\$ 30	=	\$ 80
26 - 50	\$ 50	+	\$114	=	\$164
51 - 75	\$100	+	\$189	=	\$289
76 - 100	\$100	+	\$264	=	\$364
101 - 150	\$100	+	\$375	=	\$475
151 +	\$100	+	\$525	=	\$625

